



## DEFENSE INFORMATION SYSTEMS AGENCY

P. O. BOX 549  
FORT MEADE, MARYLAND 20755-0549

DISA INSTRUCTION 310-50-5\*

21 September 2016

### POLICIES

#### Support to DoD Top-Priority Deliberate Planning

1. **Purpose.** This Instruction prescribes policy, assigns responsibilities and duties, and provides processes for support to DoD top-priority deliberate planning.
2. **Applicability.** This Instruction applies to all DISA activities.
3. **Authority.** This Instruction is published in accordance with (IAW) the authority contained in DoD Directive (DoDD) 3000.06, Combat Support Agencies (CSAs), 27 June 2013.
4. **References.**
  - 4.1 CJCS Instruction (CJCSI) 3110.01J, 2015 Joint Strategic Capabilities Plan (JSCP), 25 September 2015.
  - 4.2 Joint Publication 5-0, Joint Operation Planning, 11 August 2011.
  - 4.3 CJCSI 3500.01H, Joint Training Policy for the Armed Forces of the United States, 25 April 2014.
  - 4.4 DoDD 3020.40, DoD Policy and Responsibilities for Critical Infrastructure, 21 September 2012.
5. **Definitions.** Definitions are provided in enclosure 1.
6. **Background.** DISA is required to participate in the Joint Strategic Capabilities Planning System and Adaptive Planning and Execution System to support Combatant Command (CCMD), Joint Staff, and Office of the Secretary of Defense (OSD) deliberate planning processes, as directed in DoDD 3000.06, Combat Support Agencies (CSAs) (authority document). Similarly, the CCMDs are required to integrate DISA into their planning processes. DISA's previous planning efforts have mostly resulted in DISA's participation in final planning reviews of DoD top-priority plans after detailed planning was completed rather than early in the development process. This has made the identification of CCMD requirements and identification of DISA tasks very difficult. The goal of DISA planning, therefore, is to participate early in CCMD top-priority deliberate plan development to better identify CCMD requirements and DISA

capabilities through continuous participation in the CCMD top-priority deliberate planning process. Top-priority deliberate plans are identified in CJCSI 3110.01J, 2015 Joint Strategic Capabilities Plan (reference 4.1).

7. **Policy.** DISA will proactively participate in Joint Staff and CCMD top-priority deliberate planning processes (including CCMD Joint Planning Groups [JPGs]) and in Joint Chiefs of Staff [JCS] sponsored Joint Planning and Execution Community (JPEC) plan reviews. (Joint Publication 5-0, Joint Operation Planning (reference 4.2)).

8. **Top-Priority Deliberate Planning Support Actions.** Actions to support DISA's proactive participation in top-priority deliberate planning are as follows:

8.1 Identification of DISA tasks for inclusion in CCMD top-priority deliberate plans, as part of CCMD JPG processes.

8.2 Providing assistance to CCMD planners, as part of the JPG process, in identifying DISA's command-linked tasks to CCMD top-priority deliberate plans, as noted in CJCSI 3500.01H, Joint Training Policy for the Armed Forces of the United States (reference 4.3).

8.3 Participation in JPEC top-priority deliberate plan reviews to ensure DISA tasks and/or equities are accurately captured in final publication.

8.4 Integration of Department of Defense information networks (DoDIN) Defense Critical Infrastructure Program (DCIP) analysis into top-priority DoD deliberate plans, IAW DoDD 3020.40, DoD Policy and Responsibilities for Critical Infrastructure (reference 4.4).

8.5 Participation in JCS Joint Combat Capability Assessment (JCCA) deliberate plan assessments.

8.6 Providing JCS and/or CCMD top-priority deliberate plan readiness assessments, IAW the DISA Readiness Concept of Operations (CONOPS).

8.7 Development of supporting plans to top-priority CCMD deliberate plans, IAW CJCSI 3110.01J (reference 4.1) and DISA priorities.

8.8 Development of a DISA Combatant Commander (CCMR) Campaign Support Plan (CSP), as tasked in CJCSI 3110.01J (reference 4.1). (The CSP will be developed to support Geographic CCMD Theater Campaign Plans (TCPs) and Functional CCMD Global Campaign Plans (GCPs)). The DISA CCDR CSP is the primary plan that summarizes DISA's priority CCMD steady-state support and top-priority deliberate branch plan requirements.

8.9 Providing deliberate plans support to DISA Crisis Action Planning (CAP) if a DISA Crisis Action Team (CAT) is activated or in preparation for CAT activation to support a CCMD top-priority operation, IAW DISA CAT standard operating procedures (SOPs). (The purpose of this support will be to identify deliberate plans which may be relevant to support CAP requirements.)

## 9. Responsibilities.

9.1 **Operations Directorate Executive.** The Operations Directorate Executive is the Agency executive manager for deliberate planning and will:

9.1.1 Host Center Director and Executive level reviews or Table-Top Exercises (TTXs).

9.1.2 Provide the Director's Intent for DISA support plans.

9.1.3 Approve DISA support plans for top-priority CCMD deliberate plans.

9.1.4 Coordinate on assessment of DISA's ability to support CCMD top-priority deliberate plans, IAW the DISA Readiness CONOPS.

9.2 **Directors, Executives, Commanders, and Chiefs of Major Organizational Elements.** These individuals will:

9.2.1 Designate a point of contact (POC) and/or subject matter expert (SME) to review and coordinate on CCMD top-priority deliberate plans and participate in Joint Planning Groups (JPGs).

9.2.2 Assist in the identification of DISA tasks supporting top-priority deliberate plans.

## 10. Duties.

10.1 **Chief of Plans, Exercises, and Readiness Division.** The Chief, Plans, Exercises, and Readiness Division (in the DISA Operations Center), will:

10.1.1 Assist the Operations Directorate Executive with their duties in support of top-priority deliberate planning.

10.1.2 Assign lead DISA action officers in support of (ISO) field office (FO) and field command (FC) Commander or Director deliberate plan development efforts as headquarters (HQ) DISA leads for CCMD top-priority deliberate plans and to assist in coordination of deliberate plan reviews.

10.1.3 Provide plans for review to the Plans, Exercises, and Readiness Division and FO and FC, ISO Joint Staff tasked DISA JPEC reviews.

10.1.4 Host DISA JPGs, as requested by an FO or FC.

10.1.5 Participate in top-priority CCMD JPGs to address DISA-wide tasks in top-priority deliberate plans, ISO FO and FC Commander or Director. (HQ DISA and DISA FO and FC

duties in support of CCMD JPGs are depicted in the figure in enclosure 2 with both the HQ DISA Plans Branch [in the Plans, Exercises, and Readiness Division of the DISA Operations Center] and the DISA FO and FC lead planners providing input through the FO or FC Commander or Director to the supported CCMD.)

10.1.6 Interface and coordinate with the Joint Staff to address planning issues.

10.1.7 Assist the FOs and FCs with their planning duties, as identified in Joint Publication 5-0 (reference 4.2), as required.

10.1.8 Maintain a master library of DISA support plans (including the approved DISA CCDR CSP).

10.1.9 Provide DISA planning tools for supported and supporting organizations to use for plan development. (Tools are hosted in the classified environment at <https://intelshare.intelink.sgov.gov/sites/disaoperationplanning/SitePages/Home.aspx>.)

10.1.10 Maintain a budget in order to support integrated planning development and/or training requirements.

10.1.11 Work to integrate DoDIN DCIP analysis into top-priority DoD deliberate plans, IAW DoDD 3020.40 (reference 4.4).

10.1.12 Assist FOs and FCs with development of DISA top-priority deliberate plan assessments, IAW the DISA Readiness CONOPS.

10.1.13 Provide deliberate plans support to DISA CAP if a DISA CAT is activated or in preparation for CAT activation to support a CCMD top-priority operation, per the DISA CAT SOPs. (The purpose of this support is to identify deliberate plans which may be relevant to support the CAP requirements.)

10.1.14 Conduct DISA deliberate planner orientations for DISA FO and FC planners.

10.1.15 Identify and recommend command-linked tasks that support top-priority CCMD deliberate plans, in coordination with (ICW) FO and FC lead planners,

## 10.2 **Commanders of Field Offices (FO) and Field Commands (FC).**

10.2.1 Appoint a lead planner to accomplish DISA deliberate plans support activities and ensure planners have requisite skills and required continuity to fulfill duties. (The name of the lead planner is to be provided to the DISA Plans Branch, in the Plans, Exercises, and Readiness Division.)

10.2.2 Participate in top-priority CCMD JPGs in order to address DISA's supporting tasks.

10.2.3 Identify and, if necessary, develop DISA tasks to support top-priority CCMD deliberate plans.

10.2.4 Recommend command-linked tasks that support top-priority CCMD deliberate plans, ICW the Plans, Exercises, and Readiness Division.

10.2.5 Participate in JPEC reviews, as tasked by the Operations Directorate Executive.

10.2.6 Review CCMD top-priority deliberate plans.

10.2.7 Provide comments, if necessary, and coordinate on plans and planning issues.

10.2.8 Draft supporting plans, as tasked by the Operations Directorate Executive.

10.2.9 Develop top-priority deliberate plan background briefings and, when required, present to senior leaders.

10.2.10 Coordinate access to top-priority deliberate plans and TCPs for review.

10.2.11 Act as principal authority, ICW the Plans, Exercises, and Readiness Division and other appropriate DISA organizations, to assess DISA's ability to support CCMD deliberate plans, IAW the DISA Readiness CONOPS.

10.2.12 Coordinate with CCMDs to integrate DISA planners into CCMD planning processes.

## **11. Processes.**

### **11.1 Combatant Command (CCMD) Joint Planning Groups (JPG) Participation and DISA Command Linked Tasks.**

11.1.1 FO and FC remains engaged with CCMD planners and, when notified of a scheduled top-priority plan JPG, coordinates the FO and FC and Plans Branch integration into the JPG. (The Plans Branch is located in the Plans, Exercises, and Readiness Division.)

11.1.2 FO and FC notifies the Plans Branch of the JPG.

11.1.3 FO and FC provides planning documents, when able, to the Plans Branch.

11.1.4 FO and FC analyzes the plan for DISA requirements and identifies DISA tasks.

11.1.5 FO and FC recommends command-linked tasks to the supported CCMD, ICW the Plans Branch.

11.1.6 Plans Branch reviews planning documents, when provided.

11.1.7 Plans Branch recommends tasks to the FO or FC for inclusion into top-priority deliberate plans. (Refer to subparagraph 10.1.5 for a description and enclosure 2 for a depiction of DISA deliberate planning support to CCMD JPGs.)

11.1.8 Plans Branch identifies DISA tasks, ICW other DISA organizations.

11.1.9 Plans Branch recommends priority tasks for command linkages.

## **11.2 Joint Planning and Execution Community (JPEC) Top-Priority Deliberate Plan Reviews.**

11.2.1 Plans, Exercises, and Readiness Division posts the plan being reviewed to the DISA Operation Plans portal, upon receipt of Joint Staff or Chief of Staff (COS) tasking. (Portal is located at <https://intelshare.intelink.sgov.gov/sites/disaoperationplanning/SitePages/Home.aspx>.)

11.2.2 Plans, Exercises, and Readiness Division reviews the plan to determine DISA equities and responsible organizations.

11.2.3 Plans, Exercises, and Readiness Division tasks the plan for DISA-wide review using approved systems or processes to appropriate DISA offices, including supported or supporting FO or FCs and other DISA organizations (e.g., FOs and FCs, Risk Management Executive, DISA Command Center (DCC)), as required.

11.2.4 Tasked organizations review for relevancy, as articulated in CJCSI 3110.01J (reference 4.1), and provide comments and recommendations for improvement.

11.2.5 Plans Branch consolidates DISA responses, completes necessary coordination, and forwards response to the Joint Staff and COS, as necessary.

## **11.3 Support to Department of Defense Information Network (DoDIN) Defense Critical Infrastructure Program (CIP) (DCIP).**

11.3.1 Plans Branch lead planners (ICW DoDIN CIP Branch) work to integrate appropriate steady-state (Phase 0) DoDIN CIP tasks into top-priority DoD deliberate plans. Planning by lead planner (ICW the DoDIN CIP Branch, CCMD, and FO and FC staffs) may include planning support to enable execution of "set-the-theater" tasks needed to fully support top-priority plans (including CCMD-led U.S. military-to-military command, control, communications, and computers (C4) and cybersecurity engagement with partner, coalition, and allied countries).

11.3.2 DoDIN CIP Branch (ICW Plans Branch planners) supports development of Country Characterization Plans supporting CCMD top-priority deliberate planning efforts (within funding and resource constraints). During top-priority DoD deliberate plan development, if Country Characterization Plans are needed to strengthen planning, Plans Branch lead planners (ICW CCMD and FO and FC planners) provide prioritized requirements to the DoDIN CIP Branch. (If there is insufficient funding to support the requirement,

the CCMD will be asked to provide a CCMD request for top-priority development of the plan [via e-mail or memorandum from CCMD senior decisionmaker] to assist in DISA prioritization of requirements.)

11.3.3 Plans Branch and/or lead planner (ICW the DoDIN CIP Branch) ensures DoDIN CIP vulnerabilities (C4 architectures, cybersecurity, and mission essential applications) are included in development of top-priority CCMD C4 architectures and cyber key terrain.

**11.4 Joint Chiefs of Staff Joint Combat Capability Assessment (JCCA) Plans Assessment.** Joint Staff J-3 develops a schedule, based on CJCSI 3110.01J (reference 4.1) requirements, to assess DoD's ability to execute plans. Generally, the focus of the assessment is feasibility, with particular focus on personnel and logistical requirements. While these requirements may not directly impact DISA, DISA is required to assess its ability to support the top-priority deliberate plans specified in that assessment.

11.4.1 Plans Branch provides the tasking to affected DISA organizations (Centers, Directorates, and FO and FCs), when in receipt of the tasking initiating the JCCA plan assessment process.

11.4.2 Plans Branch provides top-priority plans to be assessed (if able). (Plans will be posted in the classified environment at <https://intelshare.intelink.sgov.gov/sites/disaoperationplanning/SitePages/Home.aspx>.)

11.4.3 Tasked organizations review the plan(s) and determine DISA's ability to provide required support, both enterprise capabilities and tasks.

11.4.4 Plans Branch initiates a JPG to discuss requirements and/or issues and to finalize assessment results.

11.4.5 Plans, Exercises, and Readiness Division coordinates the final response across the Agency. (As tasked by the Joint Chiefs of Staff (JCS), General Officer/Flag Officer (GO/FO) coordination is required on final results.)

11.4.6 Plans, Exercises, and Readiness Division submits the response to Joint Staff J-3 office of primary responsibility (OPR).

**11.5 Joint Chief of Staff (JCS) and/or Combatant Comment (CCMD) Top-Priority Deliberate Plan Assessment.** Assessment is to be completed IAW the DISA Readiness CONOPS.

**11.6 DISA Support Plan Development.** As directed by external tasking (e.g., CJCSI 3110.01J (reference 4.1)) or DISA leadership, DISA develops a support plan to top-priority deliberate plans. The supported FO or FC is the DISA planning lead for support plan development. It is imperative that the FO or FC coordinate plan development with and through the Plans Branch to ensure proper vetting of DISA requirements and tasks.

11.6.1 Plans Branch provides support to the supported FO or FC to ensure HQ DISA SMEs participate in the development process.

11.6.2 Plans Branch, in coordination with the supporting FO or FC, obtains the necessary planning documentation (e.g., numbered plan, Annex K, Operations Order).

11.6.3 Plans Branch posts the documentation to the DISA Operation Planning portal.

11.6.4 Plans Branch, ICW the supporting FO or FC, initiates a JPG to task necessary organizations to participate and/or conduct JPG activities, determine mission, determine DISA requirements and tasks, identify risk (e.g., gaps, vulnerabilities), develop a draft plan and associated briefing, coordinate the plan, and seek plan approval. (The Operations Directorate Executive is the approval authority for DISA Support Plans (base plans and annexes). The Chief, Plans, Exercises, and Readiness Division, is the approval authority for appendices and supporting documentation (e.g., tabs).)

11.6.5 Plans Branch publishes the plan. (Revisions to the plan are to be accomplished IAW the procedures in subparagraph 11.8.)

**11.7 DISA Combatant Commander (CCDR) Campaign Support Plan (CSP) Development.** As directed by CJCSI 3110-01J (reference 4.1), DISA will develop a DISA CCDR CSP. (The organization and OPRs of a DISA CCDR CSP are detailed in enclosure 3.)

11.7.1 Plans Branch, in coordination with other Agency entities, obtains all necessary planning documents, including DoD Directives and Theater Campaign Plans (TCPs) and/or Global Campaign Plans (GCPs), and posts the documents to the DISA Operation Planning Portal. (Portal located at <https://intelshare.intelink.sgov.gov/sites/disaoperationplanning/SitePages/Home.aspx>.)

11.7.2 Plans Branch develops the front matter, the Base Plan, Annex A, Annex C, Annex J, Annex R (if necessary), and other supporting information (e.g., definitions).

11.7.3 FO or FC, including the Joint Staff Support Center (JSSC), conducts an annual review and/or update of their Appendix to Annex C, Operations, detailing how DISA supports their respective CCMD. (The JSSC appendix is to explain how DISA supports the Joint Staff and OSD.)

11.7.4 Plans Branch coordinates plan elements across the Agency.

11.7.5 Plans Branch posts the final plan on the DISA Operation Plan portal and shares with the Joint Staff J-5. (The Director, DISA, is the approval authority for the CSP Base Plan; after initial approval, the Director, Operations Center, is delegated approval authority for the Base Plan. The Operations Directorate Executive is delegated approval authority on all CSP Annexes and any needed changes to the annexes. The Plans, Exercises, and

Readiness Division is delegated approval authority for all appendices, tabs, and other supporting elements [e.g., definitions]. [DISA CCDR CSP revisions will be completed as specified in subparagraph 11.8.]

**11.8 DISA Support Plan and Campaign Support Plan (CSP) Revisions.** Upon the publication of a revised CCMD TCP or GCP which would drive changes to the DISA CSP Annexes or top-priority CCMD deliberate plan or other notification (e.g., change identified by supporting FC or FO), the appropriate DISA Support Plan will be revised to ensure requirements are identified.

11.8.1 Plans, Exercises, and Readiness Division tasks the DISA Support Plan for review across the Agency.

11.8.2 Plans, Exercises, and Readiness Division posts the revised top-priority CCMD plan to the DISA Operation Plans portal.

11.8.3 Plans, Exercises, and Readiness Division posts the DISA Support Plan under revision to the DISA Operation Plans portal.

11.8.4 Plans, Exercises, and Readiness Division, ICW the appropriate FO or FC, establishes a Joint Planning Group (JPG), as required.

11.8.5 Plans, Exercises, and Readiness Division consolidates Agency-wide inputs and provides to supporting FO or FC.

11.8.6 Supporting FO or FC updates the DISA support plan and provides revised plan to the Plans, Exercises, and Readiness Division.

11.8.7 Plans, Exercises, and Readiness Division coordinates plan revision across the Agency at the O-6 Deputy level.

11.8.8 Plans, Exercises, and Readiness Division seeks DISA approval.

11.8.9 Plans, Exercises, and Readiness Division publishes the revised DISA Support Plan.

**11.9 Support to DISA Crisis Action Team (CAT) Supporting Combatant Command (CCMD) Crisis Action Planning (CAP).** The DISA Plans Branch lead planner will participate as one of the Plans, Exercises, and Readiness Division representatives to the DISA CAT (per the DISA CAT SOPs).

11.9.1 Plans Branch accomplishes a survey of CCMD deliberate plans and DISA CIP documents to determine suitability to support the crisis if a DISA CAT is activated during precrisis CAT preparation.

11.9.2 Plans Branch provides the documents to the DISA Command Center (DCC) Future Operations Branch, if the documents are suitable.

11.9.3 DCC Future Operations Branch and/or CAT Chief uses the plans to assist in DISA plan initiation.

3 Enclosures a/s

MARK E. ROSENSTEIN  
Colonel, USA  
Chief of Staff

---

\*This Instruction must be reissued, canceled, or certified current within 3 years of its publication. If not, it will expire 10 years from its publication date and be removed from the DISA issuance postings.

OPR: OP - disa.meade.ops.mbx.op5@mail.mil

DISTRIBUTION: P

Enclosure 1

## DEFINITIONS

**Branch.** The contingency options built into the base plan used for changing the mission, orientation, or direction of movement of a force to aid success of the operation based on anticipated events, opportunities, or disruptions caused by enemy actions and reactions. (Joint Publication 5-0)

**Campaign Plan.** A joint operation plan for a series of related major operations aimed at achieving strategic or operational objectives within a given time and space. (Joint Publication 5-0)

**Campaign Planning.** The process whereby combatant commanders and subordinate joint force commanders translate national or theater strategy into operational concepts through the development of an operation plan for a campaign. (Joint Publication 5-0)

**Command-Linked Tasks.** Discreet activities or action designated by a joint force commander or identified by the lead Federal agency that must be performed by commands and combat support agencies (CSAs) outside the command or directive authority of the joint force, if the joint force is to successfully perform its missions. Command-linked tasks are selected by the supported command or lead Federal agency and are normally scheduled for training and evaluated and assessed by the organization providing the support. (CJCS Instruction 3500.01)

**Deliberate Planning.** The Adaptive Planning and Execution system process involving the development of joint operation plans for contingencies identified in joint strategic planning documents. (Joint Publication 5-0)

**Field Command.** A field element of the Operations Center directly subordinate to the Operations Directorate that serves as DISA's forward representative to a respective combatant command. Within the combatant command area of support, the field command executes DISA Network Operations Center functions to provide, operate, and defend the DISA portion of the Department of Defense information network (DoDIN) and maintain situational awareness. As an extension of headquarters (HQ) DISA, the field command performs activities to support integrated planning and integrated operations and to facilitate support for DISA services.

**Field Office.** A field element of the Operations Center directly subordinate to the Operations Directorate that serves as DISA's forward representative to a respective combatant command. As an extension of headquarters (HQ) DISA, the field office performs activities to support integrated planning and integrated operations and to facilitate support for DISA services.

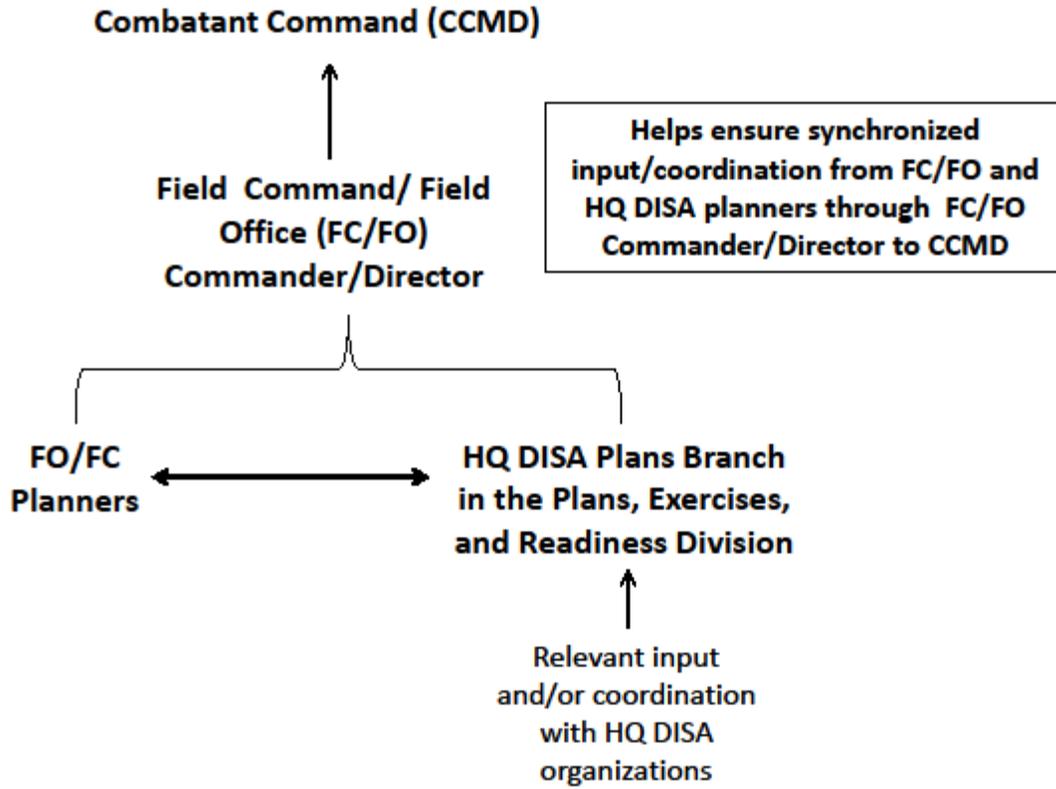
**Joint Planning and Execution Community (JPEC).** Those headquarters, commands, and agencies involved in the training, preparation, mobilization, deployment, employment, support, sustainment, redeployment, and demobilization of military forces assigned or committed to a joint operation. (Joint Publication 5-0)

**Joint Planning Group (JPG).** A planning organization consisting of designated representatives of the joint force headquarters principal and special staff sections, joint force components (Service and/or functional), and other supporting organizations or agencies as deemed necessary by the joint force commander. (Joint Publication 1-02)

**Top-Priority Plan.** Global Employment of the Force (GEF)- and Joint Strategic Capabilities Plan (JSCP)-directed plans which reflect the perceived likelihood of execution, potential consequences to U.S. interest, and relative urgency of completing the plan or family of plans. (Global Employment of the Force 2015)

Enclosure 2

DELIBERATE PLANNING SUPPORT  
PROVIDED BY DISA TO COMBATANT COMMAND (CCMD)  
PRIORITY JOINT PLANNING GROUPS (JPGS)



Enclosure 3

DISA COMBATANT COMMANDER (CCDR)  
CAMPAIGN SUPPORT PLAN (CSP)  
ORGANIZATION AND OFFICES OF PRIMARY RESPONSIBILITY (OPRs)  
FOR DEVELOPMENT

BASE PLAN - OPR: DISA Plans, Exercises, and Readiness Division

ANNEX A (Task Organizations) - OPR: DISA Plans, Exercises, and Readiness Division

ANNEX C (Operations) - OPR: DISA Plans, Exercises, and Readiness Division

Appendix 1 - Support to OSD and JS OPR: DISA-JSSC

Appendix 2 - Support to USAFRICOM OPR: DISA-AFRICA

Appendix 3 - Support to USCENTCOM OPR: DISA-CENT

Appendix 4 - Support to USEUCOM OPR: DISA-EUR

Appendix 5 - Support to USNORTHCOM OPR: DISA-NORTH

Appendix 6 - Support to USPACOM OPR: DISA-PAC

Appendix 7 - Support to USSOCOM OPR: DISA-SOCOM

Appendix 8 - Support to USSOUTHCOM OPR: DISA-SOUTH

Appendix 9 - Support to USSTRATCOM OPR: DISA-STRAT

Appendix 10 - Support to USTRANSCOM OPR: DISA-TRANS

Appendix 11 – Contingency Support Checklist

OPR: DISA Plans, Exercises, and Readiness Division

ANNEX J (Command Relationships) - OPR: DISA Plans, Exercises, and Readiness Division

ANNEX R (Reports) - OPR: DISA Plans, Exercises, and Readiness Division